# RULES OF EUROPAN 17 COMPETITION

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#### 1. ENTRY CONDITIONS

# 1.1. Entrants

#### **Associate**

Europan 17 is open to any team consisting of at least one graduated architect, associated or not with:

- one or more professionals of the same or related disciplines:
  - architects, urban planners, landscape architects, engineers, artists
- and/or from other relevant fields:
  - sociology, geography, biology, environment, ecology...
- and/or with:

one or more students with a bachelor degree or equivalent in architecture or related disciplines.

# Contributor

The team may also have one or more contributors, who are not considered authors of the project.

Every entrant must be under the age of 40 years old on the closing date for submission of projects.

# 1.2. Composition of the Teams

There is no limit to the number of participants per team. Multidisciplinary teams are *strongly recommended* with regards to the sites issues.

A registered team can modify its composition on the European website until the closing date for submissions. No further change shall be accepted after this date.

Each team member (associate and contributor) shall be registered as such on the Europan website before the closing date for submissions.

One team can submit a project on different sites in different countries with participation limited to one site in the same country and one person can be part of different teams provided that the projects are not submitted in the same country.

#### **Associates**

Associates are considered to be authors of the project and are credited as such in all national and European publications and exhibitions. Architects must have graduated with a degree from a university specified within the <u>EU Directive 2005/36/EC</u>, or with an equivalent degree from a university within the natural borders of Europe, recognized by the professional architects' organizations in the country of the competition site. Other professionals must have an applicable European university degree, regardless of nationality. The compulsory requirement is to hold such a degree.

Membership in a European professional body is optional, except for associates without a European degree.

Students accepted as associates must have a bachelor degree or equivalent in architecture or related disciplines from a university according to the same criteria as the other associates.

#### Contributors

Teams may include *contributors* who may be qualified or not but none of them shall be considered as an author of the project. The contributors must also be under the age of 40 years old on the closing date for submission of entries.

# **Team Representative**

Each team names one *Team Representative* among the associates. The Team Representative is the **sole contact** with the national and European secretariats during the whole competition. Furthermore, every communication shall be done with one email address, which shall remain the same during the whole competition process (until December 31<sup>st</sup>, 2024).

The Team Representative must be an architect or must have the architect status under the laws of a European country. In specific cases and when mentioned on the site definition (see Synthetic Site File), the Team Representative can be an architecture, urban or landscape professional (architect, landscaper, urban planner, architect-engineer). In this case the team shall necessarily include at least one architect among the associates.

#### 1.3. Non-Eligibility

No competition organizer and/or member of their families are eligible to take part in the competition on a site where he/she is involved. Still, he/she can participate on another site in which he/she is not involved.

Are considered as organizers: members of the Europan structures and their employees; employees and contractors working for partners with sites proposed in the current session, members of technical committees; jury members and their employees.

For implementations, Europan follows EU law on public procurement and all EU sanctions that are in place at any given time. National sanctions may also apply differently in individual countries. Competitors are themselves solely responsible for evaluating if their eligibility to participate can be affected by these sanctions.

#### 2. REGISTRATION

Registration is done through the European website (<u>www.europan-europe.eu</u>) and implies the acceptance of the competition rules.

In compliance with French Act #78-17 of Jan. 6th, 1978, on Information Technology, Data Files and Civil Liberties the protection of personal data communicated during registration is guaranteed. With the General Data Protection Regulation (GDPR) introduced in May, 25th, 2018, you hold the right to access and modify the information regarding your participation, as well as the right to limit, transfer personal files and eliminate your personal data.

#### 2.1. Europan 17 Website

The European website for seventeenth session of the competition is available online from the opening date of the competition, at the following url: <a href="https://www.europan-europe.eu">www.europan-europe.eu</a>

It includes: the rules for the Europan 17 competition; the session topic; the sites' presentation (synthetic site file and brief) grouped geographically or by themes; the juries compositions; and an organizational chart of all the Europan structures.

The registration of the teams and the complete digital sending of the projects are only done via the European website

# 2.2. Team Registration

Registration to the competition is €100 for the first site. Additional Complete Site Folders cost €50 per site. No registration will be refunded.

Payment is automatically confirmed on the website. The team can then access its personal area and the digital entry area and download the Complete Site Folder for the selected site.

Members of the same team do not need to register individually. Registration is by team.

# 3. INFORMATION AVAILABLE TO TEAMS

# **3.1. Synthetic Site Files** (available for free)

The Synthetic Site Files present a summary vision of the site. They are available for free on the <u>site</u> <u>presentation pages</u> of the European website and help the teams to have a global view of the sites.

This document is in English (and sometimes also in the site language).

# 3.2. Briefs (available for free)

The Brief is A4 illustrated document around 30-pages, aiming at providing a better understanding of the main elements of the context through the existing elements as well as through the site's mutation issues and its environment. It is available for free on the <u>site presentation pages</u> of the European website in order to help the teams select their project sites.

This document is in English (and sometimes also in the site language).

# **3.3. Complete Site Folders** (available upon registration)

The Complete Site Folders include detailed visual documents on the city, the site, its context as well as drawings, pictures and any graphic document required for the design process.

These Folders are available on the <u>site presentation pages</u> of the European website (after registration on the site and logging in to the website) and help the teams design their project on the chosen site.

They include Pictures, diagrams and graphics of the following scales:

- a. Territorial Scale
- b. Reflection site
- c. Project site

The detailed list included in these various documents is available to competitors in an attached document entitled "Elements on the sites available to the teams"

# 3.4. FAQ

#### Questions on the sites

A visit is organized on each site with the teams and the municipalities and/or developers to give a detailed picture of the issues related to the site and answer to the questions.

The national structure of the site then publishes a report in English in a maximum of two weeks after the meeting. This report is available online on the <u>site presentation pages</u> of the European website. In addition to this an <u>FAQ</u> section on sites is open on the European website for a limited period of time (see calendar).

### Questions on the rules

An FAQ section on rules is open on the European website for a limited period of time (see calendar).

# 4. SUBMISSION OF ENTRIES

#### 4.1. Digital Submission

Digital submission is compulsory.

The complete submissions shall be submitted **before midnight (UTC+2) on July 30<sup>th</sup>, 2023**, on the European website (Entry section).

Failure to comply with the hereunder-mentioned requirements on board presentation may result in the disqualification of the team.

The number of entries per site is available on the European website on the <u>European map of the sites</u> (column on the right).

# 4.2. Anonymity and Compulsory Content

The site name and the project title must be displayed on every document: panels, illustrated text and communication documents.

A specific anonymity code is automatically attributed to each project upon the upload. The teams do not know this code, through which the jury members take note of the project. The teams' identities are revealed via an automatic link between the code and the team on the online projects database.

Warning! No individual or office names should appear on panels and/or other documents of the submission.

#### 4.3. Language

The panels and the text presenting the ideas shall be written in English with optionally the language of the country in addition (bilingual).

#### 4.4. Items to Submit

Submissions include documents divided as follows:

- 3 vertical A1 project panels composed of visual elements of the project;
- 1 illustrated text presenting the ideas of the project (4 pages max.);
- Documents proving the eligibility of the team members;
- Documents for communication (3 images + a text of 800 signs, spaces included)
- After the results announcement, for <u>Winners and Runners-up</u>: 1 communication video presenting the rewarded projects.

#### A1 Panels

CONTENT:

The 3 panels must:

- explain the urban ideas developed in the project with regards to the site issues and the thematic orientations of the session;
- develop the project as a whole, highlighting the architecture of the project, and particularly the relationship between the new developments and the site's existing context, including three-dimensional representations of the project;
- develop the method foreseen for the implementation process.

All graphic and descriptive documents must have a graphic scale.

**TECHNICAL SPECIFICATIONS:** 

- o PDF format
- Vertical A1 (L 594 mm x H 841 mm)
- o Maximum 20 Mb
- One box (L 60 mm x H 40 mm) is left blank in the upper left corner for the automatic insertion of the anonymity code; the name of the city appears next to it
- o Panels numbered from 1 to 3 in the upper right corner
- The team is free to decide on the positioning of the proposal title

Have a look at one example here.

#### **Text**

CONTENT:

This text must present the ideas of the project and its links with the theme of the ongoing session but also explain its processes and periods of implementation.

**TECHNICAL SPECIFICATIONS:** 

- o 3 to 4 (max) pages with limited visuals;
- o PDF format
- o Vertical A4 (L 210mm x H 297mm)
- One box (L 60 mm x H 40 mm) is left blank in the upper left corner for the automatic insertion of the anonymity code; the name of the city appears next to it

### Documents to prove the eligibility of the team members

Documents for the disclosure of names and verification of the validity of the proposals shall be uploaded as PDF's on the European website.

Personal information includes:

1. **For the team**: the TEAM FORM and the DECLARATION OF AUTHOR- AND PARTNERSHIP AND OF ACCEPTANCE OF THE COMPETITION RULES available online on the team's personal area; to be filled out and signed;

#### 2. For each associate:

- A copy of an ID DOCUMENT with a picture, providing evidence that they are under the age of 40 at the closing date for submission of entries (see calendar.)
- A copy of their European DEGREE as an architectural, urban or landscape professional (architect, landscaper, urban planner, or other...) or proof of such a status under the law of a European country.

#### 3. For each contributor:

 A copy of an ID DOCUMENT with a picture, providing evidence that they are under the age of 40 at the closing date for submission of entries (see calendar.)

No other document than the ones above-listed is necessary.

**Warning**: The personal documents must be uploaded individually for each team member. Only team members that correctly registered and submitted their eligibility documents separately shall be considered within the team final composition.

The upload of one sole document with all the required information (copies of the ID's and degrees) will not be accepted.

#### **Documents for communication**

Each project must be summered up as follows:

- One short text in English of 800 signs (spaces included, to be typed in during submission) developing the project ideas;
- 3 separate JPG images that symbolize the project (max. 1Mb per image).

#### Communication video

Winners and Runners-up of the E17 session will make a communication video presenting their proposal and will be sent, after the announcement of the results on **Monday December 4**th, **2023**, to the European Secretariat before **Sunday January 7**th, **2024**.

- length: 3 minutes (maximum);
- o Format: MP4 video with the video CODEC H.264;
- Language for the voice and/or texts: English; For better understanding, it is recommended to add English subtitles
- o Content: the videos will have to put in movement as a priority:
  - . the main ideas of the project linked to the theme of the session;
  - . the possible process to develop the project in time.

#### 4.5. Control of the Submissions

Each team can check the upload of their projects on their online personal area. They can also –if needed–modify these documents until the deadline for submissions.

A **period of 5 days** is left open **after the deadline for submissions** (see <u>Calendar</u>) for the European secretariat to control the upload of each submission sent before the deadline of submission, as well as to correct the potential problems that might have appeared during the upload of the documents with supporting evidence. No disagreement will be considered without a screenshot of the page to check the reception of the project; date and time should appear clearly on this screenshot.

# 5. RESULTS AND PRIZES

#### 5.1. Results

All the results for Europan 17 (winners, runners-up, special mentions) are available online from **December 4**th, **2023**, on the European website (<u>Results section</u>).

This list includes the names of each member of the team (associates and contributors) as well as the unique email address of the team, the city and the country entered during registration.

#### 5.2. Winners

Winners receive a reward of the equivalent of €12,000 (all taxes included) in the currency of the site's country (at the exchange rate on the date of the announcement of the results). The organizers undertake to abide by the decisions of the national juries and to pay the reward within 90 days of the announcement of the results.

# 5.3. Runners-Up

Runners-up receive a reward of the equivalent of €6,000 (all taxes included) in the currency of site's country (at the exchange rate on the date of the announcement of the results). The organizers undertake to abide by the decisions of the national juries and to pay the reward within 90 days of the announcement of the results.

# 5.4. Special Mention

A Special Mention can be awarded to a project considered innovative although not completely adapted to the site. The authors of such proposals do not receive a reward.

#### 6. COMMUNICATION OF THE COMPETITION

#### 6.1 Events

# - At the national scale of the organizing and associate countries

Promotion is organized around the competition launch.

After the first jury round, an exhibition or online publication of all the submissions on one site can be organized, provided that it respects the teams' anonymity and it is correctly communicated beforehand. This communication shall be specified in the site brief.

The results announcement is accompanied with results ceremonies and presentations and/or workshops creating a first contact between the winning teams and the site representatives.

#### - at the European scale

A European event called INTER-SESSIONS FORUM is the link between a finishing session and the beginning of the new one. This forum gathers the winning teams and site representatives of the finishing session and the site representatives of the new one around the results and first implementation steps of the projects awarded during the last session.

Next Inter-Sessions Forum –presenting the Europan 17 results and the sites proposed for Europan 18–

should be organized in November/December 2024.

A 500€ compensation (all tax included) is granted by the National Secretaries to each winning team (winners and runner-up) participating to the Forum to cover the journey and accommodation expenses.

#### 6.2. Publications

The competition results can be the opportunity for publications in every organizing or associate country.

The European secretariat publishes a catalogue with the European results along with expert analyses. This catalogue is available either (numeric version) for free consultation or (printed version) for sale on the European website. One printed exemplar is given for free to each winning teams (winner, runner-up, special mention).

# 6.3. Websites

At the European level, the European website allows participants to find information on all the sites, to register to the competition, to submit their projects and to know all the results of the current session on the European level.

At the national and European level, websites promote the current session, future events and archives (previous sessions, team portraits, etc.).

### 7. RIGHTS AND OBLIGATIONS

# 7.1. Ownership

All material (images, texts, videos...) submitted to the organizers becomes their property, including reproduction rights. The intellectual property rights remain the exclusive property of their author(s).

# 7.2. Exhibition and Publication Rights

**Moratorium on Publication** 

Teams may not publish the documents submitted to the competition or disclose their names by using their project for any communication (social media, website) before the official announcement of the results. Any such publication may result in the disqualification of the team.

#### **Publications**

The organizers reserve the right to publish all the projects submitted to them after the official announcement of results. Projects are exhibited or published under the names of their authors and contributors.

# 7.3. Disputes

The Council of the Europan European Association, which is empowered to arbitrate, shall hear any dispute. In the event of jurisdiction, this will take place in the respective country.

# 8. LIST OF EUROPAN 17 COMPETITIONS

The <u>Contact</u> section of the European website shows the detailed national competition conditions country by country (number of sites and prizes, conditions and rules for implementation, etc.) as well as the details of the national and European structures, with the names of the people working for them.

The Jury section of the European website lists the members of the national juries.